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AI IN TITLE IX INVESTIGATIONS

PROTECTING DOCUMENTATION, INTEGRITY, CONFIDENTIALITY & DUE PROCESS

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Scan for Participant Workbook

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The Report

Maya, an eighth-grade student, reports sexual comments in a group chat and an unwanted touch after media club. Jordan denies intentional contact. Investigator Ms. Rivera interviews student witness Sam.



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One Word. One Problem.

What Sam Actually Said

“I **did not** see who sent the message. Someone showed me a screenshot later.”

What the AI Summary Said

“Sam **saw** Jordan send the message.”



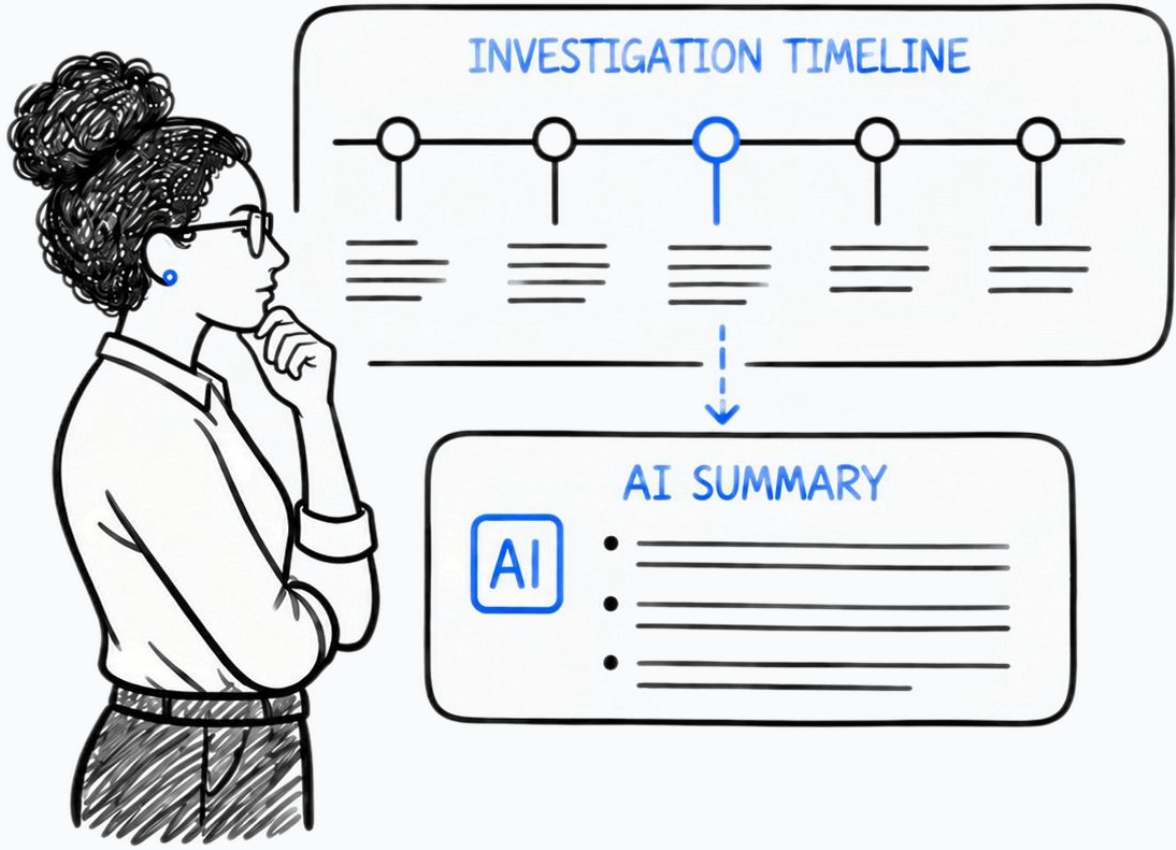
⚠ The AI sentence was copied into the 10 day evidence review period before a parent noticed the discrepancy.

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Can You Defend It?

If AI touches your investigation, can you defend:

- Clear Process
- Reliable Documentation
- Defensible Decisions



By the End of This Session, You Will Be Able To:

- **Identify** Where AI may enter a Title IX Investigation.
- **Assess** How AI use may affect the record, sensitive information, and fairness.
- **Recognize** Common mistakes in AI-assisted investigative work.
- **Apply** Green, Yellow, and Red to distinguish AI assistance, human review, and human decisions.
- **Evaluate** Whether institutional guidance clearly addresses approved uses, documentation, and oversight.

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Pillars of An Investigation



Three Pillars of Every Investigation



Integrity

The record must accurately reflect the evidence.

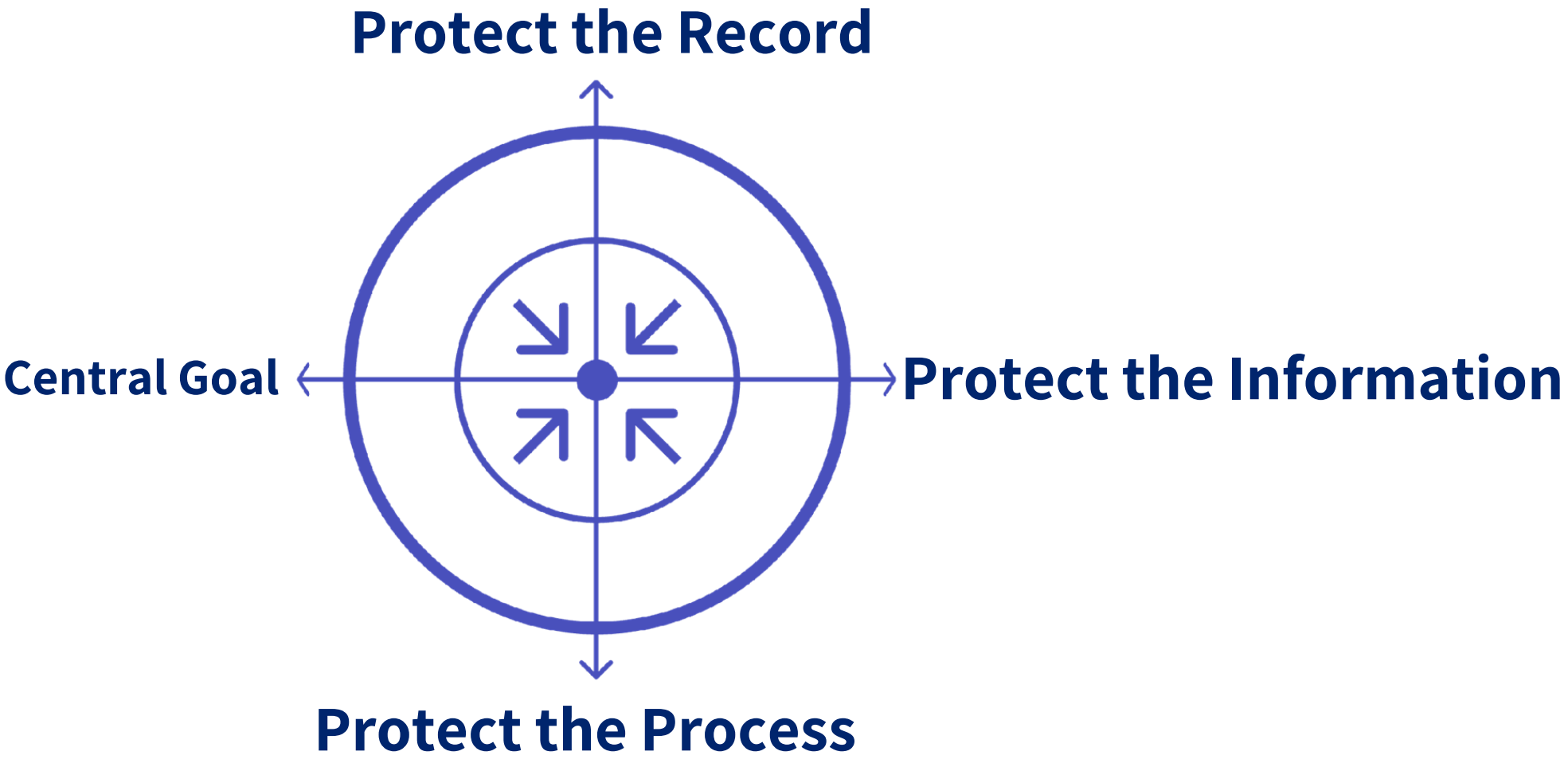
Confidentiality

Information shared must be protected at every step.

Due Process

The process must be fair and grounded in evidence.

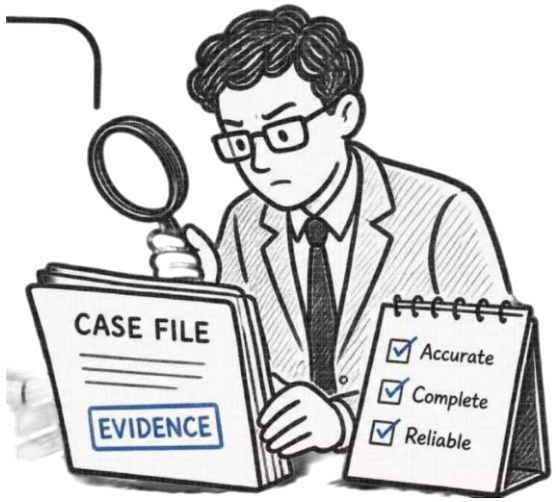
Three Things an Investigation Must Protect



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Protect the Record

Can I trust that it reflects the evidence?



Accurate

Reflects what was said and done.

Complete

No material details omitted.

Reliable

Consistent with original sources.

Protect the Information



Did I protect what people shared?

- Names, statements, and allegations are sensitive
- Medical and personal details require strict handling
- Every data touchpoint is a potential vulnerability

Protect the Process

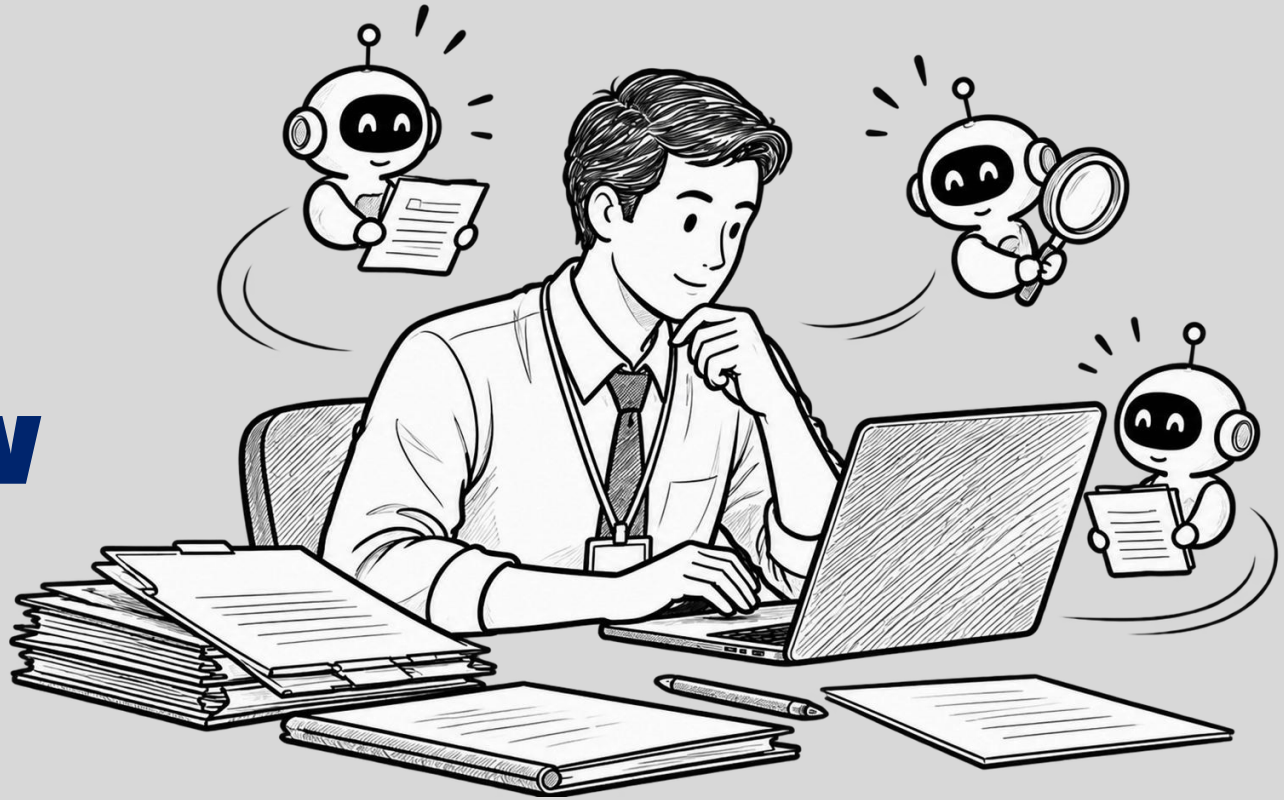


Was it fair and grounded in the evidence?

- Impartial procedures protect all parties
- Decisions must be traceable to evidence
- AI must not substitute for human judgment

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AI in the Workflow

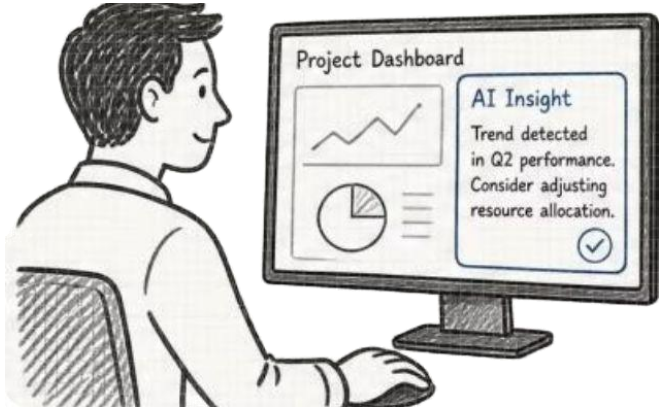


AI in the Workflow



Generative AI

Creates content, drafts, and ideas to accelerate everyday tasks.



Embedded AI

Built into the tools you use, bringing AI insights and automation into your flow.



Agentic AI

Acts on your behalf-plans, decides, and completes multi-step work to achieve goals.

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Common Mistakes



Mistake 1: Exposing Sensitive Data



A prompt may include names, witness statements, allegations, or medical details.

Never upload identifiable case information to an unauthorized AI tool.

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Mistake 2: Unverified Output



AI can omit a qualification, confuse speakers, or add a detail absent from the source.

⚠ **Always compare material statements with original records before using AI output.**

Mistake 3: Influenced Judgment



A proposed credibility score or finding can steer the investigator before they have independently assessed the evidence.

Humans make consequential decisions- not AI.

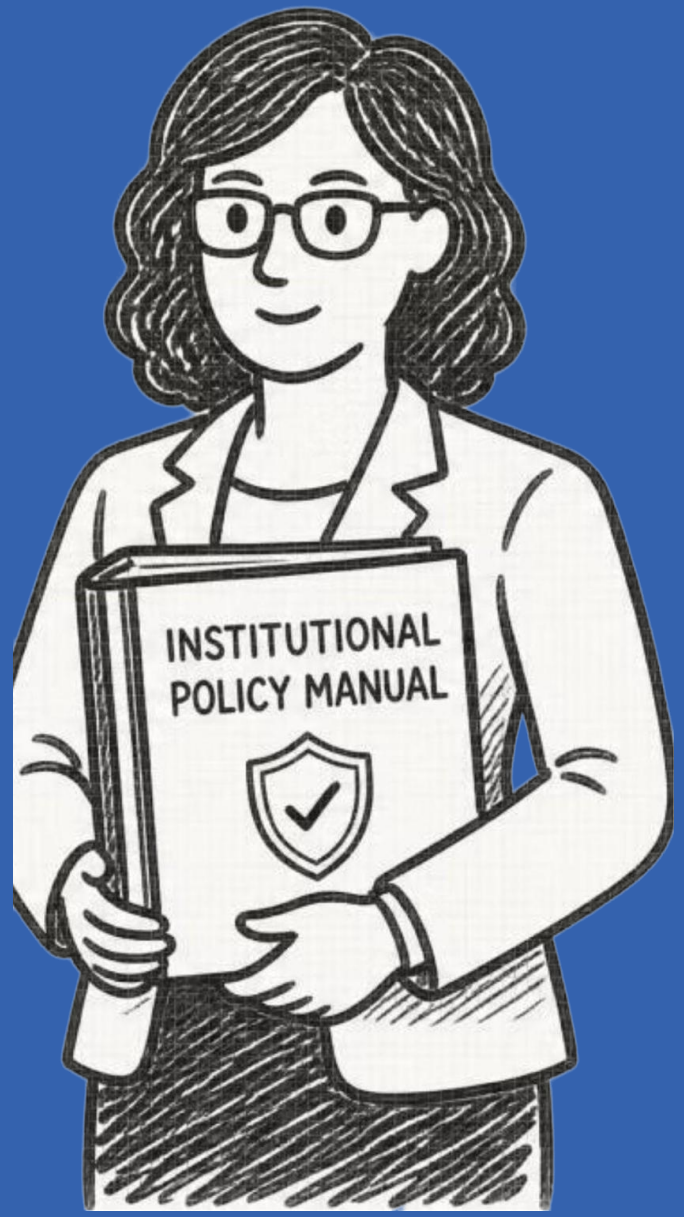


Mistake 4: Lost Record of Assistance

If AI shaped a material summary or draft, document its role.

- Record the date, tool, prompt, and output.
- Note all review steps and corrections made.
- Maintain the log as part of the case record.

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Mistake 5: No Institutional Rules

Investigators need clear guidance before using AI on any case.

- **Approved Uses**
- **Data Boundaries**
- **Review Expectations**
- **Escalation Path**

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Human Judgment Leads



AI Assistance and Human Responsibility

AI can accelerate work-but people remain accountable for outcomes.

1

AI Assists

Drafts, summarizes, organizes, and formats on authorized lower-risk tasks.

2

Human Verifies

Checks accuracy, validates against sources and policy, confirms fairness.

3

Human Decides

Applies judgment, makes consequential decisions, and owns accountability.

AI is a powerful assistant. People are-and remain-responsible.

Pause Before You Prompt



Stop or redesign.

Task is prohibited, data is sensitive, or AI would make a consequential judgment.

Pause and resolve.

Uncertainty about authorization, data handling, or review process.

Proceed with safeguards.

Task is authorized, data is protected, output will be verified by a human.

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Scenario

Interview Notes

An investigator wants to upload de-identified notes to an AI tool to find inconsistencies and suggest follow-up questions.

Green, Yellow, or Red?

What facts do you still need to decide?

Institutional Responsibilities



Institutional Responsibilities



Define Permitted Tasks

Clearly distinguish approved uses from prohibited ones in written policy.



Set Data Boundaries

Specify what information may and may not be entered into AI tools.



Require Human Review

Mandate verification and documentation of all AI-assisted work.



Establish Escalation Path

Provide a clear route when investigators are uncertain about AI use.



Questions?



Stay Connected

Connect with Dr. O



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